

***** PLEASE READ – IMPORTANT INFO ***** PLEASE READ – IMPORTANT INFO *****

TOWN OF ARBOR VITAE
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2020 TAX COLLECTIONS

FIRST INSTALLMENT of REAL ESTATE TAXES is due on **JANUARY 31, 2021**.
PERSONAL PROPERTY TAX is due IN FULL on **JANUARY 31, 2021**.

Please Note: January 31, 2021 falls on a Sunday this year. We are NOT OPEN. Payments made after JANUARY 31, 2021 must be PAID to and MAILED to VILAS COUNTY TREASURER'S office. Their address is on your tax bill.

HOW/WHERE TO PAY YOUR TAXES:

PLEASE MAKE CHECKS PAYABLE TO: TOWN OF ARBOR VITAE. Detach the appropriate stub from the bottom of the tax bill and send along with your payment. Write your bill number AND your phone number on your check. The bill number is found in the upper right hand corner of your bill. **Check or money order is PREFERRED, WE DO NOT ACCEPT CREDIT/DEBIT CARDS.**

Due to COVID-19, we prefer that PAYMENTS BE MADE BY MAIL. Payments will be accepted as being on time as long as they are postmarked on or before Saturday, January 30, 2021. If you wish to receive a paid receipt, please enclose a self-addressed and stamped envelope with your payment.

PAYMENT MADE AT THE TOWN OFFICE: See the back side of this page for the hours that the Treasurer will be in the office to accept your tax payments, and to issue you an immediate receipt. You may drop off your tax payment at the office during normal business hours (Monday-Friday 9 am to 3 pm). **If you do drop your payment with the clerk, please write your phone number on the stub** in case I have questions when applying your payment. If paying in cash, you must have the CORRECT CHANGE. I do not keep cash in the office and will be unable to make change. The clerk will accept **NO CASH** if I am not in the office. Mortgage escrow checks must be endorsed by all parties/payees on it. If your mortgage check is short in funds, you will need to write a separate check to make up the difference. If your mortgage check is larger than your tax bill, a refund will be generated from the clerk's office within two weeks.

ADDRESS CHANGE? If you have changed your mailing address, go the link listed below, print the form and submit that completed form with your payment. I cannot make NAME changes to a real estate bill, for that you will need to contact the county register of deeds.

DO YOU HAVE A LOTTERY AND GAMING CREDIT? To qualify, you must own a home in Wisconsin. On January 1, 2020, was this home your **primary residence** (the home in which you lived for more than six months of the year)? If you feel you qualify for the lottery credit and there is not one on your tax bill, please call me.

ANNUAL DOG LICENSES are due March 31, 2021. WI Statutes require the owner of a dog more than 5 months old to be licensed. WI state law requires dogs to be vaccinated against rabies no later than 5 months of age, and revaccinated within one year after the initial vaccination. A current rabies vaccination certificate is required to obtain a dog license. A copy your rabies certificate showing name and serial number of vaccine, date of vaccination, and expiration date is required. Please include your residence address and phone number. If your dog is chipped, please include that number as well. The Clerk cannot issue a dog license. See back side of this letter for days the Treasurer is in the office. Those in violation of the Vilas County Animal Control Ordinance may be subject to penalties. **The cost is \$5 if neutered/spayed or \$10 if not.**

SHOULD YOU BE PAYING ROOM TAX? Are you renting your property as a vacation property? If so, you must obtain a permit from the town treasurer and you are responsible for paying room tax. This does not affect properties being rented out on a monthly basis or longer. If you have any questions, please contact the town office.

Bike Trail Fund. Please consider supporting our future bike trail. Include a SEPARATE check made payable to BIKE TRAIL FUND.

HELPFUL LINKS:

Vilas County www.vilascountywi.gov

Vilas County Web Tax Search webtax.vilascountywi.gov/search.cfm

Vilas County Address Change Form webtax.vilascountywi.gov/addresschange.cfm

WI Department of Revenue www.revenue.wi.gov

Lottery and Gaming Credit Forms www.revenue.wi.gov/Pages/Form/lottery-home.aspx

TREASURER'S CALENDAR ON BACK